



2nd May 2025

Dear Applicant

Thank you for expressing an interest in our current vacancy for a maternity cover for a Year 5/6 teacher.

This post is temporary from 1st September 2025 until July 2026 or the return of the current postholder.

Please find enclosed the recruitment pack with full details of the available post.

Candidates are welcome to contact the school office to arrange a visit and to meet the Headteacher to find out more about this post.

Completed application forms are to be returned to office@burgh-by-sands.cumbria.sch.uk by 9am on Wednesday 14th May 2025.

Interviews have been scheduled for the week commencing 19th May 2025.

Further details regarding the format of the interview will be provided if you are shortlisted.

Yours sincerely

A handwritten signature in purple ink that reads "S. Robson".

Mrs Sarah Robson
Headteacher



Classroom Teacher (Maternity Cover) Part-time 0.6FTE

Salary: MPR

Working Pattern: Part-time

Contract type: Fixed-term

Job role: Class Teacher (Year 5/6)

Closing date for applications: Wednesday 14th May

Required from 1st September 2025 a temporary part-time class teacher to cover a maternity leave until July 2026 or the return of the current postholder.

Our Governing Body is looking for a qualified, outstanding and inspirational teacher to join our supportive and experienced staff team.

We are a small primary school with 95 pupils. We have a wonderful friendly team of staff who are dedicated to the children and our school.

We would like to hear from you if you:

- Have experience of teaching Key Stage 2.
- See each child as an individual and are able to develop their strengths both academically and socially.
- Are an effective practitioner with high expectations of yourself and others.
- Have a commitment to achieving the best outcomes for all pupils.
- Have a caring and approachable manner
- Possess excellent organisation and communication skills and have the ability to be flexible and work within a caring team.

In return we can offer you:

- A happy and welcoming , inclusive school
- Enthusiastic and very well-behaved children who have a positive attitude to learning and enjoy coming to school.
- A strong team of dedicated staff who are committed to maintaining high standards and put children at the forefront of everything they do.
- A supportive and friendly working environment
- A commitment to professional development opportunities.

How to apply: For more information about this post and to receive an application pack please contact the school office: office@burgh-by-sands.cumbria.sch.uk. Additional Information can be found on our website: <https://www.burgh-by-sands.cumbria.sch.uk/>

Visits to the school are welcomed; please contact the school office to arrange a suitable time.

Burgh by Sands School is committed to safeguarding and the welfare of its children. Candidates for this post must supply a full employment history and will be subject to an enhanced DBS check; appointment is conditional upon its satisfactory return. Please note that referees will be contacted prior to interview.

Closing date for applications is Wednesday 14th May 2025 9.00am

Shortlisting will take place on Thursday 15th May 2025

Interviews to be held week commencing 19th May 2025



Classroom Teacher (Maternity Cover) Part-time 0.6FTE

Post Title	Class Teacher
Responsible To	Headteacher
Liaising with	Headteacher, Teaching/Support staff, Governors, LA, External agencies
Salary	MPR
Hours	0.6FTE (Wednesday, Thursday, Friday)
Start Date	1 st September 2025

Job Description – Class Teacher

Main Purpose of the Job:
<p>To contribute positively to the outcomes of children achieved through:</p> <ul style="list-style-type: none"> ● Being a highly effective Classroom Teacher ● Being a positive and proactive member of the whole school staff team ● Maintaining good, open and professional relationships with children and parents ● Leading more than one curriculum subject. As part of this, the teacher will: ● Fulfil the professional responsibilities of a teacher, as set out in the School Teachers’ Pay and Conditions Document ● Meet the expectations set out in the Teachers’ Standards
Teaching Duties and Responsibilities:
<ul style="list-style-type: none"> ● Set high expectations which inspire, motivate and challenge pupils. ● Plan and teach well-structured lessons, following the school’s plans, curriculum and schemes of work and promoting good progress and outcomes by pupils. ● Adapt teaching to reflect the age of the children taught and to respond effectively to pupils’ individual strengths and needs. ● Be accountable for the progress of pupils; regularly marking and providing feedback on their work, making accurate and productive use of assessment, monitoring pupils’ progress and targets and responding appropriately where potential concerns arise and recording and reporting on the learning needs, progress and achievements of pupils in line with school policies and procedures. ● Demonstrate excellent subject and curriculum knowledge. ● Create an interesting, stimulating and safe learning environment. ● Promote positive pupil behaviour in the classroom and around the school through the effective application of school policies. ● Collaborate and work positively and professionally with colleagues and other relevant professionals within and beyond the school. ● Communicate and work positively and professionally with pupils, parents and carers and Governors. ● Direct and supervise support staff assigned to their class and, where appropriate, other teachers working with them.

- Participate in arrangements for preparing pupils for external tests, as directed by the school.

Subject Leadership:

- Complete an Annual Subject Audit and related Action Plan;
- Monitor standards in teaching and learning in the subject using a range of strategies including work and planning scrutiny, pupil interviews and questionnaires, observation of learning through lesson study and learning walks;
- Assess pupil progress in these specific areas in line with agreed assessment process;
- Attend training to improve knowledge particularly with regard to new initiatives;
- Lead staff/curriculum/INSET meetings/CPD;
- Produce, review and annually update policies;
- Present and monitor action plans;
- Provide feedback and guidance to stakeholders including to governors and parents;
- Ensure resources are in good order and are suitable to support the Scheme of Work in the subject area.

Whole-school Contribution and Development:

- Make a positive contribution to the ethos and wider life of the school, including attending PTA events and other community events in which the school is involved.
- Contribute to the development, implementation and evaluation of the school's policies, practice and procedures, in order to support the school's values and vision.
- Work with others on curriculum and pupil development to improve practice and outcomes for children.
- Be flexible and supportive of their colleagues.

Continuing Professional Development:

- Take part in further training and development in order to further improve own teaching – this will include regular and relevant internal and external CPD work and training.
- Take part in the school's appraisal procedures

Equal Opportunities:

- To share and promote the school's commitment to achieving equal opportunities in the way we teach, in our employment practices and in our relationships with the community we serve.

Health and Safety:

- Promote the safety and wellbeing of all pupils in the school.
- All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our health and safety policy.

Safeguarding and Child Protection:

- Burgh by Sands School is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.
- Therefore, the successful applicant will be required to undertake an enhanced DBS disclosure and to follow the school's safeguarding policies and procedures rigorously.

Please note: This is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by their Headteacher.



Class Teacher– Person Specification

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Qualified Teacher Status 	<ul style="list-style-type: none"> First Aid Autism Awareness Training
Experience	<ul style="list-style-type: none"> Evidence of working in a Primary School Key Stage 2 experience 	<ul style="list-style-type: none"> Evidence of and commitment to further professional development Evidence of working with SEND children Currently a class teacher within Year 5 or Year 6 Experience of teaching more than one primary age group Experience of working in partnership with parents and other stakeholders Experience of leading a curriculum area
Knowledge and understanding	<ul style="list-style-type: none"> Theory and practice of providing effectively for the individual needs of all children Planning, teaching and assessment of statutory National Curriculum requirements Monitoring, assessment, recording and reporting of pupil progress Variety of effective teaching and learning styles Understanding of child Protection and safeguarding issues 	<ul style="list-style-type: none"> Knowledge of CUSP curriculum Strategies to create an inclusive environment for SEND Proven ability to share good practice with colleagues Familiarity with KS2 Standardised Attainment Tests
Skills	<ul style="list-style-type: none"> Excellent literacy and numeracy skills Well-developed strategies for promoting positive behaviour Commitment to high standards of learning and progress Ability to create a happy, challenging and effective learning environment 	<ul style="list-style-type: none"> Strong and effective use of ICT to support learning and administration Extra curricular interests Interests or specialisms in Mathematics, History, Geography, Forest School

Personal characteristics	<ul style="list-style-type: none">• Motivation to work with children and young people• Hard working• A team player• Well organised• Desire to continue to learn and develop own professional development• Flexibility• Ability to work well under pressure• Ability to relate well to children and to form and maintain appropriate relationships with children and adults• Ability to maintain a consistent approach in line with policies and procedures• Ability to plan, organise and prioritise• Appreciation of the rights, opinions and feelings of others• Calm but firm manner with a positive attitude to maintaining discipline• Sense of humour• Keen to add to the wider aspects of school life	
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